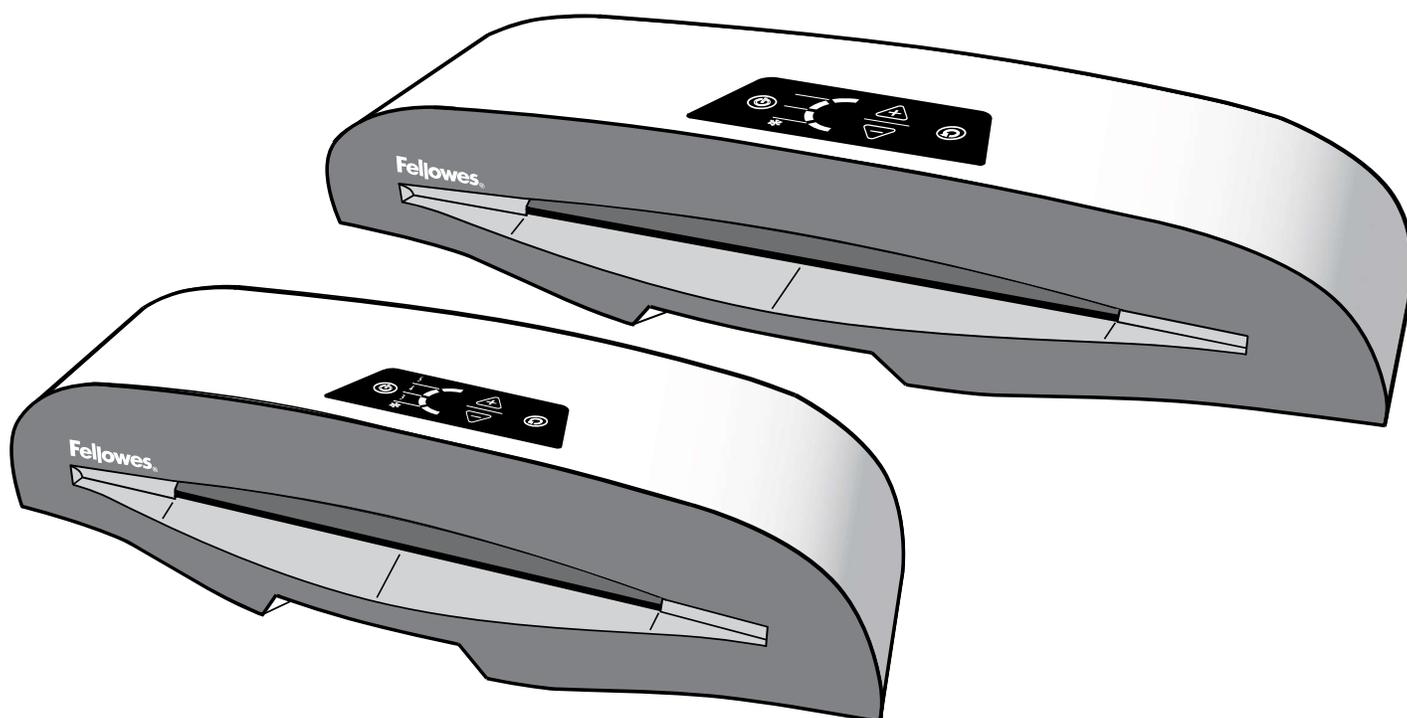


# Fellowes

Small Office Laminator

**Calibre™ (A3)**

**Calibre™ (A4)**

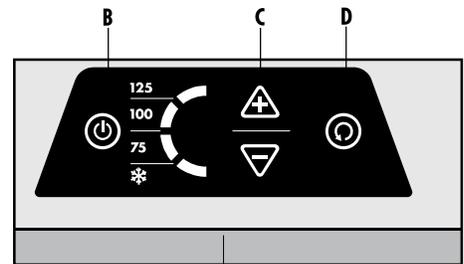
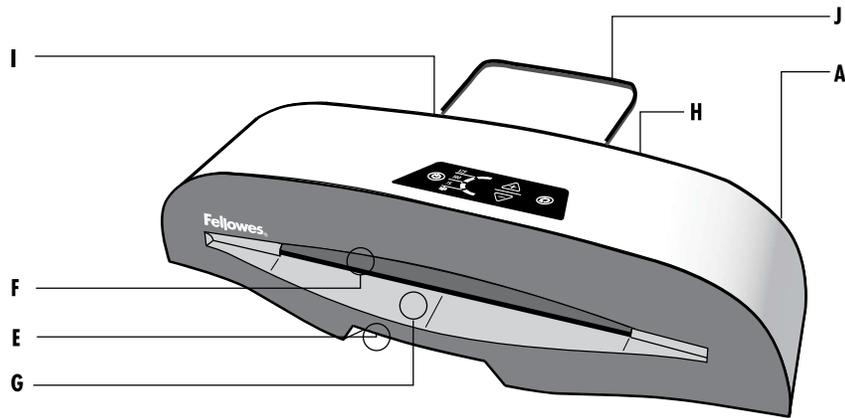


- GB** Please read these instructions before use.
- FR** Lire ces instructions avant utilisation.
- ES** Lea estas instrucciones antes de usar la máquina.
- DE** Diese Anleitungen vor Gebrauch genau durchlesen.
- IT** Primo dell'uso, si raccomanda di leggere questo manuale di istruzioni.
- NL** Lees deze instructies zorgvuldig door voordat u de machine in gebruik neemt.
- SE** Läs dessa anvisningar innan du använder apparaten.
- DK** Læs venligst denne vejledning før anvendelse.
- FI** Lue nämä ohjeet ennen käyttöä.
- NO** Vennligst les nøye igjennom denne bruksanvisningen før bruk.
- PL** Przed użyciem proszę zapoznać się z niniejszą instrukcją.
- RU** Перед эксплуатацией устройства ознакомьтесь с содержанием данной инструкции.
- GR** Διαβάστε τις παρακάτω οδηγίες πριν από τη χρήση.
- TR** Kullanmadan önce lütfen bu talimatları okuyun.
- CZ** Před použitím si přečtěte tyto pokyny.
- SK** Pred použitím si prečítajte tieto pokyny.
- HU** Kérjük, hogy használat előtt olvassa el az utasításokat.
- PT** Leia estas instruções antes da utilização.
- BG** Моля, прочетете инструкциите преди употреба.
- RO** Vă rugăm să citiți instrucțiunile înainte de utilizare.
- HR** Pažljivo pročitajte ove upute prije korištenja.
- SI** Pred uporabo izdelka preberite ta navodila za uporabo.
- SR** Pročitajte ova uputstva pre upotrebe.
- AR** يرجى الاطلاع على الإرشادات قبل الاستعمال.
- HB** נא לקרוא הוראות אלה לפני השימוש. אין להשליך: שמרו לעיונם בעתיד.

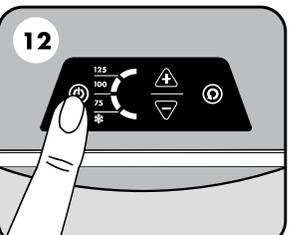
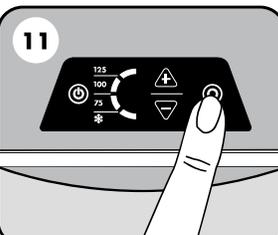
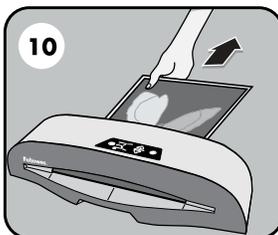
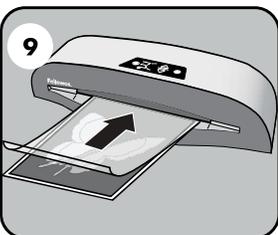
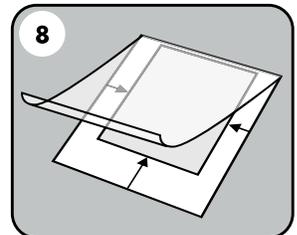
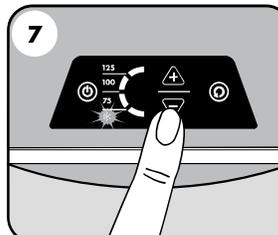
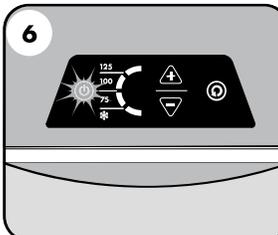
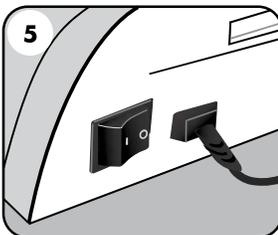
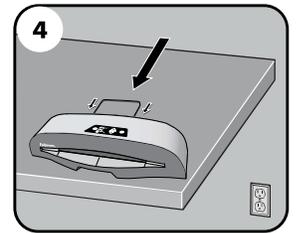
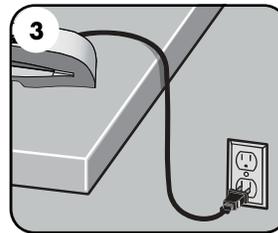
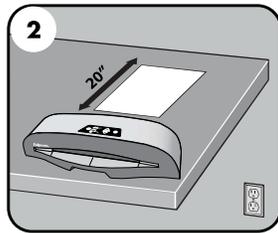
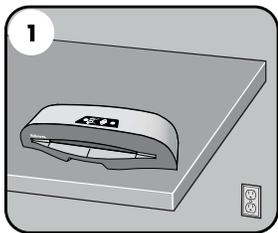
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# LAMINATOR CONTROLS



# QUICK START GUIDE



## LAMINATOR CONTROLS

<b>A</b>	On / off switch	<b>F</b>	Pouch / document entry slot
<b>B</b>	Standby button	<b>G</b>	Entry support shelf
<b>C</b>	Pouch selection buttons, up & down (✖, 75, 100, 125 microns)	<b>H</b>	Pouch / document exit
<b>D</b>	Reverse button (○)	<b>I</b>	Cooling system vents
<b>E</b>	Carry handle	<b>J</b>	Exit tray

## CAPABILITIES

### Performance

Format	A3 or A4
Entry width	A3 = 318mm A4 = 240mm
Pouch thickness (min)	75 microns (per side)
Pouch thickness (max)	125 microns (per side)
Warm up time (estimate)	1 minute
Cool down time	60-90 minutes
Lamination speed (+/- 5%)	Up to 48cm/min
Number of rollers	2
Ready indication	Light & beep
Auto Reverse/Reverse	Yes/Yes
Clear Path / Anti-jam engine	Yes
Cold lamination	Yes

### Technical Data

Voltage / Frequency / Current(Amps)	A3 = 220-240V AC, 50/60Hz, 3.4A A4 = 220-240V AC, 50/60Hz, 3.4A
Wattage	A3 = 720 Watts A4 = 720 Watts
Dimensions (HxWxD)	A3 = 109.22 x 569 x 155 mm A4 = 109 x 449.58 x 145 mm
Net weight	A3 = 2.1 kg A4 = 1.8 kg
Max document thickness (laminating capacity)	.021"/0.55 mm



## IMPORTANT SAFETY INSTRUCTIONS - KEEP FOR FUTURE USE

- Plug the machine into an easily accessible socket.
- To prevent electrical shock - do not use the appliance close to water, do not spill water on to the appliance, power cord or wall socket.

- DO** ensure the machine is on a stable surface.
- DO** test laminate scrap sheets and set the machine before final laminations.
- DO** remove staples and other metal articles prior to laminating.
- DO** keep the machine away from heat and water sources.
- DO** turn off the machine after each use.
- DO** unplug the machine when not in use for an extended period.
- DO** use pouches designed for use at the appropriate settings.
- DO** keep away from pets, while in use.
- DO** ensure self-adhesive pouches are only used with the cold setting.

- DO NOT** leave the power cord in contact with hot surfaces.
- DO NOT** leave power cord hanging from cupboards or shelves.
- DO NOT** use appliance if the power cord is damaged.
- DO NOT** attempt to open or otherwise repair the machine.
- DO NOT** exceed the machines quoted performance.
- DO NOT** allow children to use this machine without adult supervision.
- DO NOT** laminate sharp or metal objects (eg: staples, paper clips).
- DO NOT** laminate heat-sensitive documents (eg: tickets, ultrasounds etc) on hot settings.
- DO NOT** laminate with self-adhesive pouches on hot settings.
- DO NOT** laminate an empty pouch.

## FEATURES & TIPS

- **Pouch Tracking System**

This feature will detect and alert the user if there is a mis-feed or the document has not gone completely through the machine in normal operating time, and automatically reverse the document until the jam is cleared.



- **'Reverse' function**

To remove or re-align a pouch during lamination, press and hold the reverse button until the pouch is ejected from the entry slot.



- **'Hot Swap' function**

The Hot Swap function enables the user to instantly switch between thick and thin pouch settings without any processing delays.

- For best results, use Fellowes® brand thermal pouches: Enhance 80, Impress 100, Capture 125.
- For self-adhesive (cold pouches) only use the cold setting.
- This machine does not need a carrier to laminate. It is a carrier-free mechanism.
- Always put the item to be laminated into the appropriate sized pouch.
- Always test laminate with a similar size and thickness before final process.
- Prepare pouch and item for lamination. Place item within pouch centred and touching the leading sealed edge. Ensure the pouch is not too large for the item.
- If required, trim excess material from around the item after lamination and cooling.
- When working with different pouch thickness' (temperature settings) it is recommended to first start with the thinnest pouches.

## SETTING UP THE LAMINATOR

1. Ensure the machine is on a stable surface.
2. Check there is enough clear space (min 50cm) behind the machine to allow items to pass through freely.
3. Plug the machine into an easily accessible main outlet.
4. Attach the Exit Tray for best laminating results.

## HOW TO LAMINATE

5. Switch the power button to the on position (located in the back of the machine). The control panel buttons will flash once as part of a check light process. After this process, the 75 micron light will start blinking.
6. The machine automatically defaults to the 75 micron setting taking about 60 seconds. When the machine is ready for laminating at the 75 micron setting the flashing 75 micron LED will turn solid red.
7. To change pouch settings press the + and – buttons to scroll up or down the control panel. The scale setting will be blue for cold and red for hot settings.
8. Place the document into the open pouch. Ensure the document is centered against the sealed edge. Use the appropriate size pouch for the document.
9. Ensure the pouch enters the machine sealed edge first. Keep the pouch straight and central within the slot, not on an angle. Use the entry markings as a guide.
10. This unit is equipped with a Pouch Tracking System that will detect and alert the user if there is a mis-feed. If a jam is detected the machine will automatically reverse for 1-2 seconds to help clear the jam. The reverse button will come on while auto-reverse is engaged. After this, if the jam is not completely cleared press and hold the reverse button while pulling on the pouch to completely remove the laminate from the machine. Once the jam is cleared the unit will return to normal operation.
11. Upon exit, the laminated pouch may be hot and soft. For the best quality and to prevent jamming remove the pouch immediately. Place the pouch on to a flat surface to cool. Take care when handling a hot pouch. Always remove laminated document before starting next laminate. For best performance/ results, use the Exit Tray.
12. Turning off the Machine – If the top power button is pushed, the machine will go into cool-down mode. The heaters will turn off, but the rollers will still run until the unit reaches the desired temperature to turn off completely. This functionality reduces long term wear and tear to the unit.

## NEED HELP?

Let our experts help you with a solution.

Customer Service... [www.fellowes.com](http://www.fellowes.com)

Always call Fellowes before contacting your place of purchase, see the rear cover for contact details.

## TROUBLESHOOTING

Problem	Possible cause	Solution
No control panel illumination	Machine not switched on	Switch on machine at rear next to plug inlet and at the wall socket
Reverse button is flashing red	Machine has detected a mis-feed	Auto-reverse is activated
All LEDs are dimly blinking	Laminator has gone to Auto Shut Off mode	Press any button or cycle the power switch to re-start the machine
Pouch does not completely seal the item	Item may be too thick to laminate	Check pass through thickness is correctly selected and pass through again
	Temperature setting may be incorrect	Check pouch thickness is correctly selected and pass through again
Pouch has waves or bubbles	Temperature setting may be incorrect	Check pouch thickness is correctly selected and pass through again
Pouch is lost in the machine	Pouch is jammed	Machine will automatically reverse the document. If jam is not completely cleared press and hold reverse button while pulling on pouch to completely remove pouch.
Jamming	Pouch was used 'open end' first	
	Pouch was not centered on entry	
	Pouch was not straight upon entry	
	Empty pouch was used	
Pouch is damaged after lamination	Damaged rollers or adhesive on rollers	Pass cleaning sheets through the machine to test and clean rollers

## STORAGE & CLEANING

Turning off the Machine – If the top power button is pushed, the machine will go into cool-down mode. The heaters will turn off, but the rollers will still run until the unit reaches the desired temperature to turn off completely. This functionality reduces long term wear and tear to the unit. Unplug the machine at the wall. The outside of the machine can be cleaned with a damp cloth. Do not use solvents or flammable materials to polish the machine. Cleaning sheets can be purchased for use with the machine. When the machine is warm – run the sheets through the machine to clean any residue off the rollers. For optimum performance, it is recommended that cleaning sheets are used with the machine regularly. (Cleaning sheet order code #5320604).